

GlaxoSmithKline Pharmaceuticals
U.S. Transportation ROUTING GUIDE
 For Pharma U.S. Domestic (Including U.S. Territories) Supplier Use Only
 Effective: 01-FEB-2010
 Revised: 16-NOV-2010 JCW

<p>Supplier Compliance will enable GlaxoSmithKline to satisfy business requirements, mitigate risk, optimize transportation and improve shipment visibility. Failure to comply with these routing instructions will result in freight charges being redirected to the Pharma supplier or deducted from the Pharma supplier invoice.</p>	
<p>Pharma supplier compliance reports will be generated as follows:</p> <ul style="list-style-type: none"> • Compliant Shipment = when the Pharma supplier submits the routing request in accordance with routing instructions. • Non-Compliant Shipment = when the Pharma supplier fails to utilize an approved carrier or fails to follow routing instructions. 	
<p>Please contact the Pharma TOC at least TWO business days in advance for shipments:</p> <ul style="list-style-type: none"> ➤ containing finished goods ➤ containing hazardous materials ➤ requiring special handling and/or oversized handling ➤ weighing over 4,000 pounds ➤ consisting of more than 12 skids or requiring floor space greater than ¼ of a trailer ➤ involving third party shipments 	
<p>Pharma Transportation Operations Center (TOC) hours of operation are 7:30 a.m. – 5:30 p.m. Eastern U.S.</p>	
<p>Pharma TOC = 1-800-286-4191 U.S. Pharma TOC = YZX78129@gsk.com</p>	
1 - 200 POUNDS	UPS Ground Parcel via GlaxoSmithKline Pharma provided shipping account number. Pharma Supplier to include GlaxoSmithKline approved reference # in the carrier shipment reference field. *
201 - 3999 POUNDS	FedEx Freight LTL with GlaxoSmithKline approved reference # placed on the bill of lading. *
OVER 4000 POUNDS and / or MORE THAN 12 SKIDS	Call or email TOC at least 48 hours in advance of pickup. Supplier to include GlaxoSmithKline approved reference # on the bill of lading. *
FINISHED GOODS	Call or email TOC at least 48 hours in advance of pickup. Supplier to include GlaxoSmithKline approved reference # on the bill of lading. *
THIRD PARTY	Call or email TOC at least 48 hours in advance of pickup. Supplier to include GlaxoSmithKline approved reference # on the bill of lading. *
EXPEDITED / SPECIAL	Use of expedited transportation MUST be pre-approved by GlaxoSmithKline. Once approved, call TOC at least 48 hours in advance of pickup. Supplier to include GlaxoSmithKline approved reference # on the bill of lading. *
<p>The following information is required and must be provided to the Pharma TOC when transport routing is requested:</p> <ul style="list-style-type: none"> • Notification of finished goods. • Notification of dangerous goods. • Special pickup, transport or delivery requirements (e.g. temp control, lift gate service, dual driver protection). • GlaxoSmithKline Pharma approved reference number. * • GlaxoSmithKline Pharma Contact who authorized the purchase. • Pallet count and weight. • Shipper Name, Street Address, City, State, Zip Code, Contact Name, Telephone Number, Email Address. • Consignee Name, Street Address, City, State, Zip Code, Contact Name, Telephone Number, Email Address. • Requested pickup date and time. • Requested delivery date and time. • Shipper and/or Consignee Hours of operation. 	
<p>* GlaxoSmithKline approved reference number (e.g. GlaxoSmithKline cost center, GlaxoSmithKline purchase order, GlaxoSmithKline PAR number) MUST be referenced on Bill of Lading / Air Bill. If unknown, please contact your GlaxoSmithKline Pharma Buyer or Liaison to obtain this information. Shipments with NO GlaxoSmithKline APPROVED REFERENCE NUMBER will be charged back to the Pharma supplier or deducted from the Pharma supplier invoice.</p>	
<p>Shipments destined for a GlaxoSmithKline Pharma location should be sent "Freight Collect" with transport documents referenced accordingly. Please contact your GlaxoSmithKline Pharma Buyer or Liaison with questions on freight terms.</p>	
<p>Billing address for non-Parcel (e.g. LTL, TL) shipments pre-approved for freight payment by GSK Pharma:</p> <p style="margin-left: 40px;">GlaxoSmithKline Pharma c/o CTSI 5100 Poplar Avenue Suite 1750 Memphis, TN 38137 901-766-1500</p>	
<p>For information regarding Pharma freight claims, please contact the Pharma TOC. Shipment tracking available via carrier website or the Pharma TOC. Non-business shipments are strictly prohibited. Shipments not authorized in advance by GlaxoSmithKline Pharma are strictly prohibited.</p>	