Please follow below Steps to Join WEBEX Meeting from Laptop/Desktop/Mobile(Internet Connection Required)

1. **Press CTRL key and click** on **Join Webex Meeting** . Below Screen will Appear on laptop and desktop. (On Mobile, you will be asked to install Webex App, please install from google play store or iPhone app store to join meeting).

2. On Your Name Section – Write your Name & BO A/C Number.

3. On Email Address Section – Write a valid email Address and then JOIN button will be active. Then Click on JOIN Button.
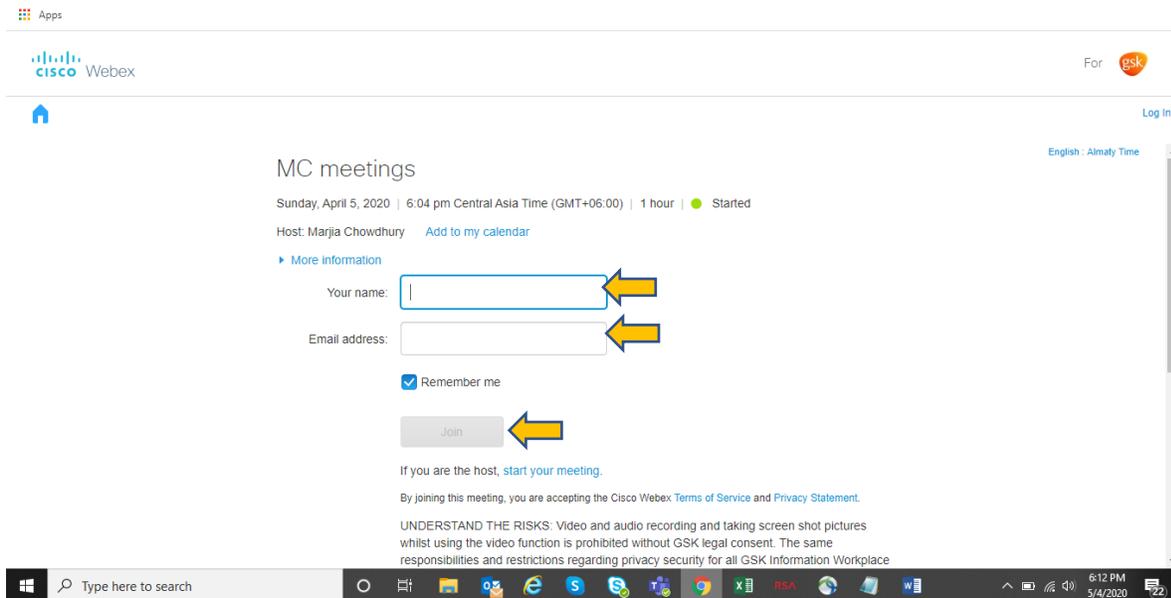
4. After Clicking Join Button, below screen will appear. Click on ADD Webex to Chrome.

Step 1 of 2: Add Webex to Chrome

Follow this one-time process to join all Webex meetings quickly.

Select **Add Webex to Chrome**.

Select **Add to Chrome** in the Chrome store.
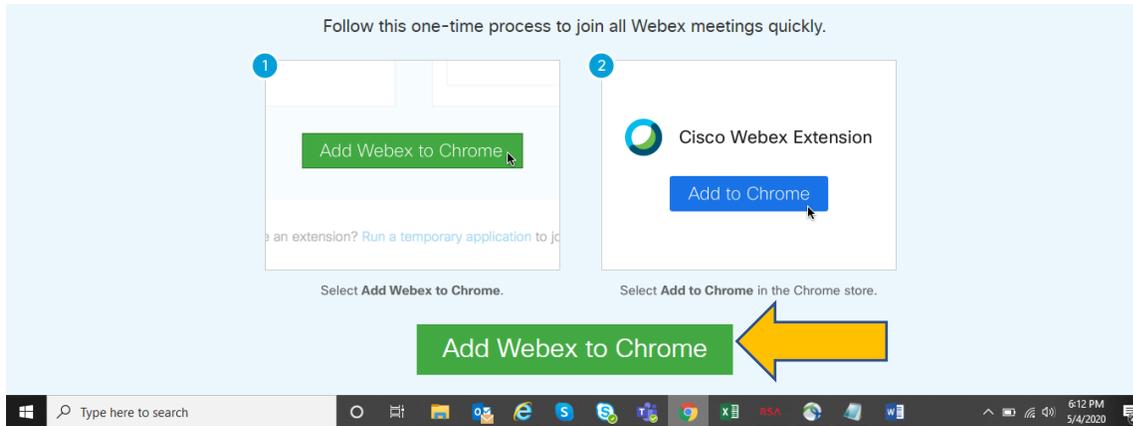
5. Then below screen will appear. Click on Add to Chrome
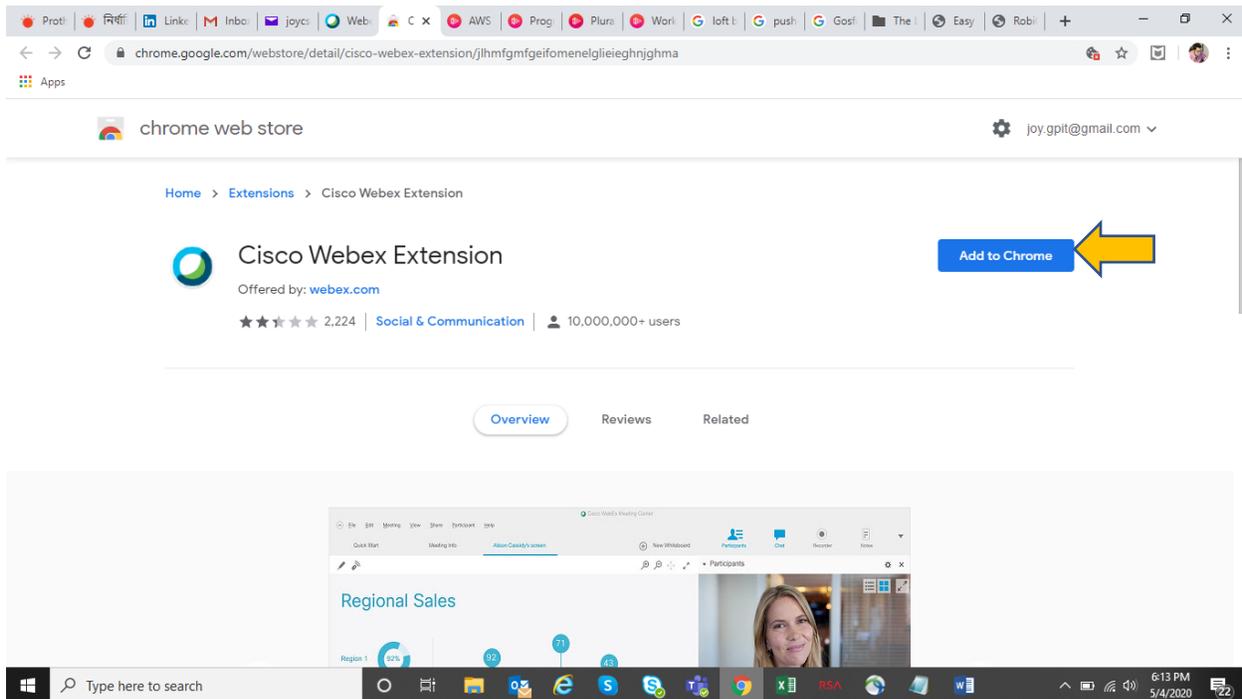
6. Then Below screen will appear. Click On "ADD Extension"
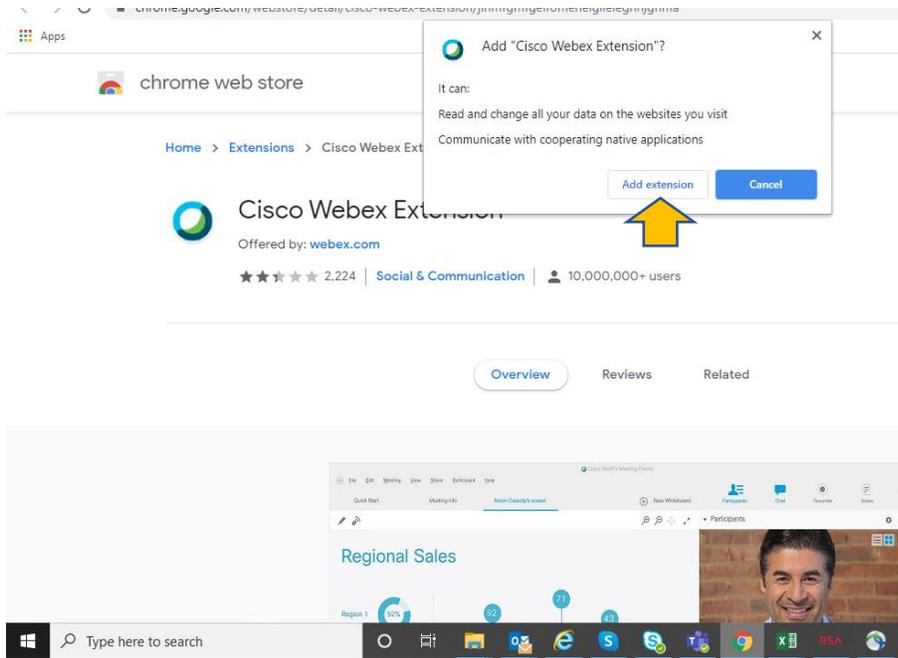
7. It will start installing on your browser. See Below screen.

Step 2 of 2: Install the Cisco Webex add-on

Follow these steps to install the
Cisco Webex add-on:

Cisco_WebEx_Add....exe

Still having trouble? Download the add-on again or run a temporary application to join this meeting immediately.

Cisco_WebEx_Add....exe

Show all
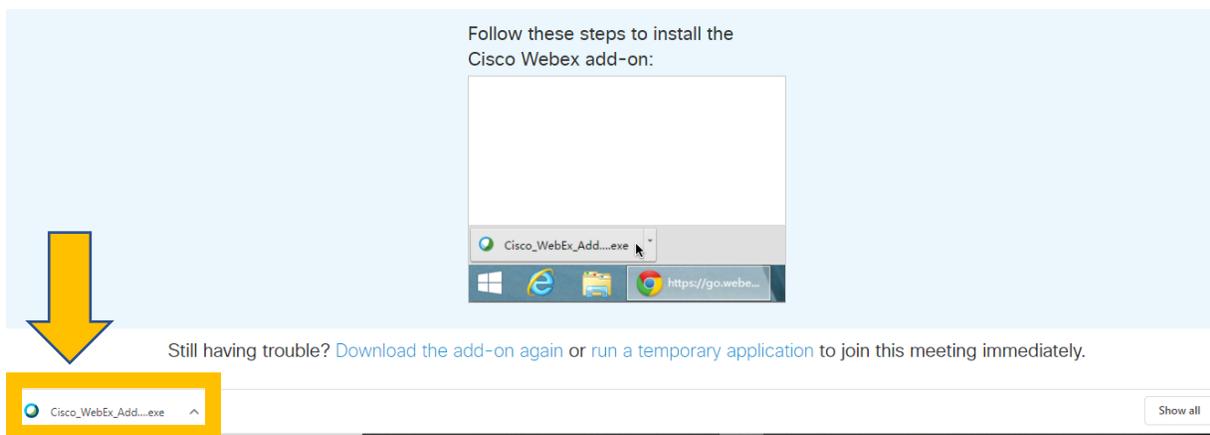
8. Once download is done, Right Click on the file and Click OPEN.
See Below screen.
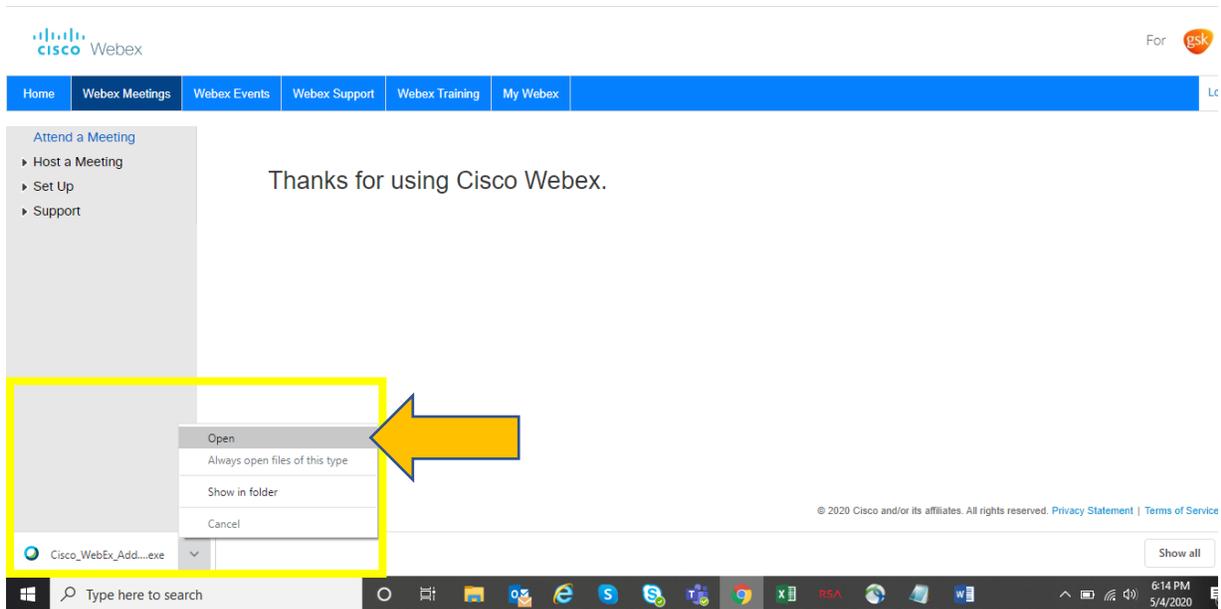
9. And Below Meeting window will appear and you are ready to JOIN the video Conference.
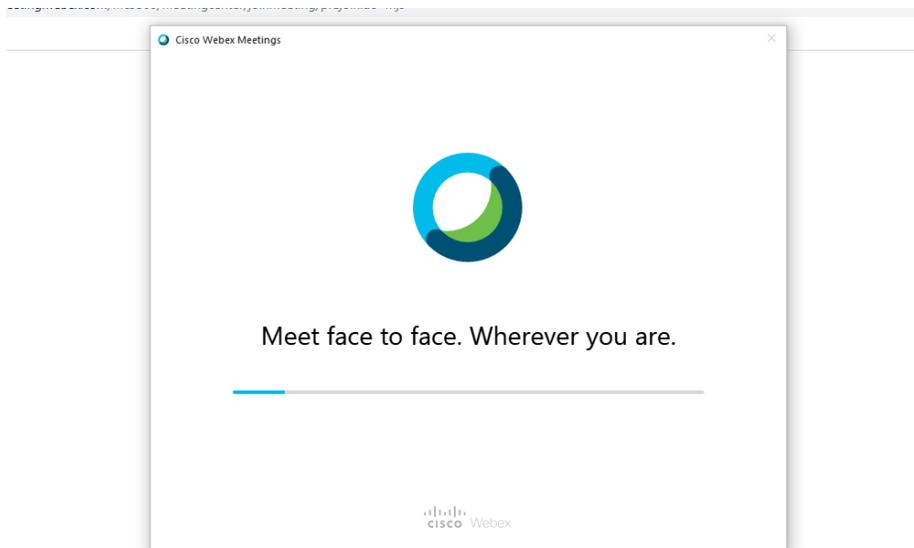
10. A Tutorial video will pop-up. You can skip this by clicking on Skip button and directly go to Meeting Window.
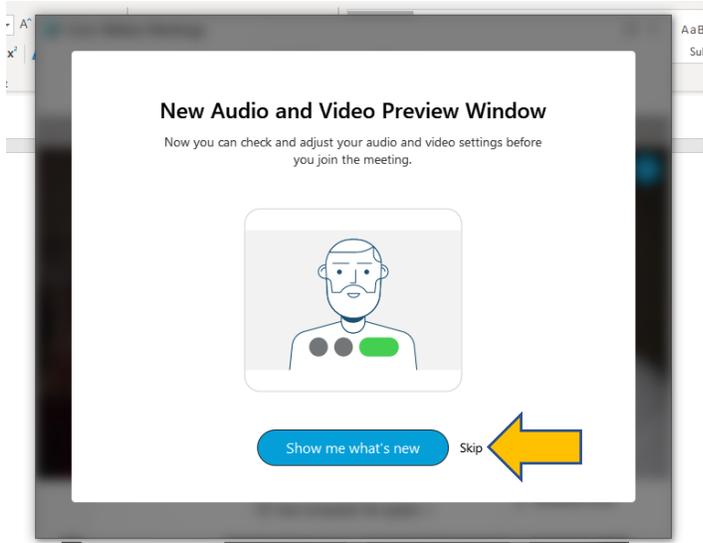
11. Then Below screen will appear. You can select the audio settings by clicking "Use Computer for Audio" or in Mobile "Select Call Using Internet". Red Video icon Means video is off. If you want to turn on Video, click on the red icon, your video will be shared with rest of the audience. And then Click on Join Meeting.